



**Morgan County Emergency Management Communication District Minutes**

**December 9, 2024**

The Morgan County EMCD Board met on Monday, December 9, 2024 at 11:00 a.m. at the Decatur- Morgan Tourism Center. The meeting was called to order by Vice Chairperson Nathan Springer at 11:00 a.m. Board members present were Virginia Alexander, Nathan Springer, Tony Weikert, Todd Pinion, Ron Puckett, Jonathan Warner and John Stinson. Staff present: Jeanie Pharis, Tammy Benton, Matt Williams, Joey Sivley, Brad Long and Samantha Sanders. Public present Julian Butler and Ben Little, board attorneys; and Carrie Wynn of Decatur Morgan EMS.

***APPROVE MINUTES:***

John Stinson motioned to approve the minutes from the October 17th meeting. Tony Weikert seconded the motion and the motion was carried by unanimous vote.

***FINANCIAL:***

Chairperson Virginia Alexander advised all bills are budgeted items and directed they be paid.

***PUBLIC COMMENTS:***

N/A

***DIRECTOR'S REPORT:***

**Staffing:**

We have 28/29 positions filled. 3 new hires in the class with Samantha. One has experience and will go to the floor sooner than the others.

**Other:**

Participating in 3 Christmas parades this year: Hartselle, Decatur and Falkville

Currently working the State NCIC audit

Had our exit interview with the State Examiners Audit – Tammy once again did a wonderful job.

No findings and only minor exit comments



**EMS REPORT:**

**Echo, Delta and Bravo level calls County**

249 calls not canceled prior to arrival

227 calls were within the time standard

2 calls were not counted over the time standard due to staging

**92%** (229 calls) were within the response time standard of 20 minutes

**Charlie, Alpha and Omega level calls County**

293 calls not canceled prior to arrival

90% of calls had a response time of 23 minutes or less

The longest response time on an Echo, Delta or Bravo level call was 37 minutes. There were 3 calls in the county area that were rolled to an EMS service outside of Morgan County. Decatur Morgan responded to 3 call outside of Morgan County.

**NEW BUSINESS:**

**Console Cleaning**

Pharis presented a quote from Communication Center Specialists for console cleaning. The amount of the quote presented was \$5,400.00. Pharis advised she is still awaiting an additional quote from Evans. No action was taken, pending receipt of the additional quote.

**New Chairs**

Pharis presented two quotes for 24/7 style seating. The first quote was from Miller at Work in the amount of \$1,395.00 per chair. The second quote was from Concept Seating with two chair types in the amount of \$1,375.00 and \$1,585.00. Pharis advised she would like to purchase 4 chairs. Ron Puckett motioned to approve up to \$7,000.00 from the furniture asset line item to purchase chairs. Todd Pinion seconded the motion and the motion was carried by unanimous vote.

**Sick time donation and Handbook Updates**

The following handbook updates were presented:

1) Sick leave donation

*Sick Leave Donation*

*In the event an employee cannot work for an extended amount of time due to illness or other significant incident, other current employees may donate their accrued sick time with the following criteria:*



*Employees benefiting from sick time donation must be completely out of any accrued time, inclusive of sick, vacation and personal time.*

*Employee benefiting must have a situation which qualifies for FMLA. If an employee is utilizing the donation benefit for immediate family they must have FMLA paperwork completed for the family member.*

*Employees wishing to donate may do so based on the following guidelines:*

*Employees donating must have at least 84 hours of sick time accrued in order to donate.*

*Employees with 120 hours or less accrued may donate time in 1 hour increments up to a total of 12 hours.*

*Employee with more than 120 hours accrued can donate 1 hour increments up to a total of 24 hours.*

*Employees will notify HR via email how many hours they wish to donate and to whom the donation will benefit. A deduction from the donating employee will be made in the amount requested and will be credited to the receiving employee.*

Tony Weikert motioned to approve this handbook change. Nathan Springer seconded the motion and the motion was carried by unanimous vote.

## 2) On-Call Change

*Employees wishing to be exempt from on-call will notify the scheduling supervisor via email by the 10th of the month prior to the on-call be posted.*

*1. Employees may request two (2) weeks off from on-call duties in a calendar year. These days do not have to coincide with vacation days and cannot be for single days. Weeks run from Monday-Sunday*

*2. Requests will be approved based on staffing needs and while every effort will be made to accommodate requests, they are not guaranteed.*

This handbook change was tabled pending additional research needed.

## 3) Personal Gain

*Using knowledge of MCEMCD job or MCEMCD information for personal gain ~~in other~~ employment.*

Tony Weikert motioned to approve this handbook change. John Stinson seconded the motion and the motion was carried by unanimous vote.



**OLD BUSINESS:**

N/A

**OTHER/BOARD CORRESPONDENCE:**

**ADJOURN:**

The meeting was adjourned at 12:52 p.m.

X

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Prepared by  
Samantha Sanders

X

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Tony Weikert  
Secretary-Treasurer

X

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Virginia Alexander  
Chairman



**MORGAN COUNTY EMERGENCY MANAGEMENT COMMUNICATION DISTRICT**

*Always here. Always ready*